

14<sup>th</sup> December 2018

Dear Parent/Carer

I write to inform you of our end of term, and start of the new term arrangements.

This term will finish on **Thursday 20<sup>th</sup> December** when the Academy will close to all students at 1.05pm. Students in receipt of Free School Meals will be able to collect this at break.

The spring term will begin on **Thursday 3<sup>rd</sup> January**. Students are to arrive at the Academy at 8.35am as normal in preparation for the Academy day. The timetable for the week beginning 3<sup>rd</sup> January will be Week 1.

Lunch arrangements for this term will be as follows;

Lunch 1	Apollo & Poseidon
Lunch 2	Athena, Year 11 & Post-16

All students at Cecil Jones Academy wear uniform approved by the Governing Body.

- Both girls and boys must wear the **Academy Blazer** (black with academy logo, available from Sportswear International) and a clip on **Tie** which is available only through the Academy (payment via Parentpay).
- No jewellery may be worn except one plain stud in each ear (lobe only). No jewellery may be worn for PE lessons.
- Hairstyles and cuts should be reasonable. Hair should be of natural colour.
- If wearing a Hijab, this should be black, white or royal blue.
- The wearing of make-up is only permitted in Year 9 and above, but should be subtle; make-up should not be brought to the academy. False nails are not acceptable, including students in Year 9 and above.
- Skirts Pleated black, standard length to the knee, one standard style
- Trousers Tailored black, bootleg for girls (jean/chino or 'skinny' style or material are not acceptable)
- Blouse/Shirt Plain white with collar suitable for a clip on tie, short or long sleeves

- Shoes Flat plain black, not boots or trainers
- Socks Plain black ankle length
- Tights Plain black, not patterned
- A plain, front opening coat should be worn to and from the academy. Jumpers, sweat shirts, sports tops, hoodies or cardigans are not acceptable as outdoor clothing.

**Items NOT Permitted:**

- Trainers, plimsolls, mules, Kicker Hi-Top shoes or boots (unless worn with trousers) or open toe shoes
  - Jeans, chinos, leggings or skinny fit trousers
  - Facial piercings and tongue piercings
- Extreme hairstyles (no bright unnatural colours, no shaved hair below number 3 and no lines in the hair)

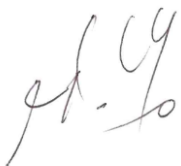
To continue to maintain the safety and security of the Academy site, parents will not be able to drop off or collect students from the site by car. I would appreciate your support in reminding your son/daughter of the necessity to use the footbridge on entry and exit from the Academy as this is the safest way of crossing the busy main road. Student are not permitted to enter or leave the site via the staff car park without prior permission. This is a safeguarding concern due to the constant flow of traffic in and out of this area. Any student trying to enter via this gate from January will be asked to walk around to the main gate.

Please also remind your son/daughter to support the local community by behaving appropriately and safely when travelling to and from our site. Each student must remember to be polite and courteous to all people and to avoid dangerous conduct in and around the roads. By wearing our uniform, our students are our representatives in the community.

I thank you for your support.

I wish you an enjoyable and relaxing break and a very Happy New Year.

Yours faithfully



**Mr G Rodulfo**  
**Head of School**